

SCHOOL REPORT

STUDENT ENROLLMENT

As I just mentioned about God's provision, the student enrollment is an amazing example. We have 98 admissions already done for the next Academic Year. There are two more batches of prospective students to take the Placement Test and Class XI students who would be admitted after the declaration of Class X results. The total new admissions projected for the next Academic Year, by the end of July 30th 2021, would be on a conservative side 130 students, thereby increasing our total student enrollment to 1360 students. The present academic year student enrollment was 1318.

We wish to keep two sections for each class wherein the numbers do not exceed 100 per class, as Google Meet restricts participants to a maximum of 100. However, when classes on campus starts, it will have 03 divisions for classes Nursery-KG and III-IX.

SN	Class	No. of Students	SN	Class	No. of Students
1.	Nursery-A	37	1.	VI-A	36
2.	Nursery-B	39	2.	VI-B	37
3.	KG-A	28	3.	VI-C	37
4.	KG-B	28	4.	VII-A	36
5.	KG-C	27	5.	VII-B	37
6.	I-A	30	6.	VII-C	36
7.	I-B	31	7.	VIII-A	45
8.	I-C	30	8.	VIII-B	46
9.	II-A	47	9.	IX-A	41
10.	II-B	48	10.	IX-B	42
11.	III-A	47	11.	X-A	44
12.	III-B	47	12.	X-B	46
13.	IV-A	35	13.	XI-M	35
14.	IV-B	35	14.	XI-B	12
15.	IV-C	35	15.	XI-C	23
16.	V-A	35	16.	XI-H	21
17.	V-B	34	17.	XII-M	25
18.	V-C	35	18.	XII-B	17
			19.	XII-C	16
			20.	XII-H	39
	Total	647		Total	671
Total School Strength			= 1318		

NEW ADMISSIONS FOR 2021-22

Class	No. of Students	Class	No. of Students
Nursery	72	VI	03
KG	09	VII	01
I	06	VIII	Nil
II	01	IX	01
III	04	X	01
IV	01	XI	Nil
V	Nil		
Total New Admissions = 99			

NO. OF WITHDRAWALS

Class	No. of Students	Class	No. of Students
Nursery	02	VI	Nil
KG	01	VII	Nil
I	Nil	VIII	01
II	01	X	Nil
III	01	XI	Nil
IV	01	XII	Nil
V	Nil		
Total Withdrawals till date = 07			

STAFF MATTERS

Section Teacher Ratio

As per CBSE Guidelines minimum 1.5 teacher is required per section

No. of Sections = 38

Total No. of Teachers required - $1.5 \times 38 = 57$

Additional Teachers as per CBSE guidelines

Wellness Teacher = 01

Guidance Counselor = 01

Music Teacher = 01

Arts Teacher = 01

Librarian = 01

PET = 02

Principal = 01

Vice-Principal = 01

Primary School Superintendent = 01

Total Teaching staff including admin cum teaching = 64

Non-Teaching Staff

Bursar – 01

Junior Accountant – 01

Principal's Secretary – 01

Clerk - 01

Receptionist cum Clerk – 01

Clerk cum Storekeeper – 01

Lab. Assistant - 01

Regular Support & Domestic Staff – 09

Teacher Helpers (temporary) – 06

No. of Housekeeping Staff (outsourced) – 08

No. of Security Services (Outsourced) – 10

Hostel Staff

Dorm Parents – 03

Cooks – 03

Dorm Helpers – 03

Total Non-Teaching = 49

Total Staff (Teaching & Non-Teaching) for School & Hostel – 113

CBSE DUTIES ASSIGNED BY THE CBSE REGIONAL OFFICE, DEHRADUN

1. Practical Examination Duty

Four of our School teachers namely Mrs. Ashrita Mani, Mrs. Hannah Masih, Mrs. Sarina Bysack & Mr. Valerian Mani are appointed as an External Examiners to conduct Class XII Practical Exams.

2. Chief Nodal Supervisor

I wish to inform the committee that this year too I have been appointed as a Chief Nodal Supervisor for Class X/XII for four subjects and four of our school teachers have been appointed as Head Examiner to carry out Spot Evaluation of Class X & XII Answer Scripts:

SN	Name of the Head Examiners	Class	Subject with Code
1.	RUPALI ISSACHAR	10	086 (Science)
2.	SANGEETA MANI	10	087 (Social Science)
3.	SARINA BYSACK	12	055 (Accountancy)
4.	ANJNA JAIDEEP	12	301 (English Core)

3. Spot Evaluation Work

The school has been fixed as a Nodal Centre for Spot Evaluation work for CBSE for May 2021 examination. We will solicit your prayers.

4. Fixation Of School As An Exam Centre For AISSE/AISSCE May 2021

Our School has been fixed as an Exam Centre for AISSE/AISSCE May 2021. The exams will be conducted from 04th May till 11th June 2021.

5. Appreciation Certificate

Mrs. Sarina Bysack (PGT Accountancy & Business Studies) has been awarded an Appreciation Certificate by CBSE for her efficient & error-free work for the spot evaluation carried out in May 2020 during the pandemic.

SCHEDULE FOR TEACHERS REPORTING ON CAMPUS

The teachers are informed to report from 10th of March till 26th of March 2021. The academic break will be from 27th March till 5th of April 2021.

The new Academic Year would commence from 6th April 2021. All the teachers will be reporting to the school and classes will be held on campus for classes IX – XII. Classes Nursery to VIII will be held online and teachers will conduct their classes from the school campus.

The summer break will be from 1st June to 30th June 2021 and from 07th July onwards, subject to the State Govt. directions, we may also have Classes VI – VIII attend classes on campus. We need to wait for further directions from the Education Department regarding holding classes on campus for classes Nursery to V.

BRIDGE COURSE / FOUNDATION COURSE

It has been observed in the last Academic Year that there have been some learning gaps for most of the students for all the classes. This will certainly hamper their learning in the next higher class that they are promoted to. The assessment done by the teachers for the students are not the real indicators of their concept building as well as their formative learning. Therefore, I wish to propose a bridge course or foundation course for the class that the students are promoted to. This course will contain important concepts of the previous class taught, revised and assessed at the end of the month. This may help in a better footing for the students to grasp the new concepts taught to them in their new class. It is basically reinforcing learning and consolidating it.

FAREWELL CLASS XII

There was a request from the School Captains to host a farewell for Class XII in the month of February for those students who were willing to come and the same to be live streamed for those who could not

attend. The students were told that the farewell would be conducted after the Board Examinations are over and if the protocol for Covid-19 allows the school to host a gathering up to 300 persons.

REPORT ON LIFE SKILLS AND PERSONALITY DEVELOPMENT APRIL 2020 TO FEBRUARY 2021

The life skills and Personality Development for grade 6 to 10 has been going well. We have covered several topics. Grade 7 and grade 8 are doing the same topics for this year. The creation of modules for grades 6 to 12 have been completed. Now we have different topics from grades 6 to grades 12. Now I am working on creating student copy and teachers copy for a few modules for easier understanding and presentation. It has been quite a treat to watch the kids embrace the new topics. This year we have done art of making and retaining friends and attention span, self-esteem, teamwork and many more.

In this new forum Games like hot seat, songs and videos related to the topics have been received well. The kids were given a letter to write in the beginning to the academic year which we will open after the annual exams. We all look forward to this day. We have also had time after class to share our interests and worries.

Due to the online forum group activities are not able to be done. Otherwise the kids are quite interactive using either the chats or speaking when asked a question.

ROLE OF ACADEMIC HEADS & COORDINATORS

The role played by the Academic Heads & Coordinators especially during the pandemic, while conducting the online classes as well as the various online activities has been phenomenal. They have gone beyond the call of duty and have left no stone unturned to make the online teaching of Grace Academy very effective and fruitful. My sincere thanks and gratitude to each one of them for their hard and sincere labor.

Moved that an appreciation letter be given to the Coordinators and Academic Heads along with a one-time individual appreciation gift of Rs. 7000/-.

FINAL HOME EXAMINATION FOR CLASSES IX & XI

According to the CBSE circular we are required to conduct Annual Home Examination for Classes IX & XI. Parents and students have been intimated regarding the same. However, some of the parents as well as students have expressed their concern and have written to us that they would prefer to take the exam online rather than take it in school. In case the students do not report to exam to write their exams, the school will not be compelling them to do so but their promotion to the next class will be based on their performance in the First Term Exam.

GRACE CHRONICLE

I am glad to share that from this month onwards Grace Chronicle will be a multimedia bulletin carrying podcast as well as videos. This new facet has been possible due to the hard work of Mrs. Irene C. Khan and the students of Classes IX-XII.

NEW ADMISSIONS 2022-23

The admissions for the Academic Year 2022-23 will start from 22nd November 2021 onwards. Written placement test and orals are taken by teachers online and even the filling of the Registration Form will be done electronically. Class Nursery Admissions will start from 05th December 2021.

GOALS FOR 2022-23

A. Spiritual

1. Assembly to be planned with following themes and the activities will be planned catering to different age groups and integrating it with the principle subjects taught
 - PRAYER
 - HATRED vs LOVE
 - RESPONDING TO ANGER
 - 12 PARABLES
 - WORLD HEALTH DAY
 - EARTH DAY
2. M.Ed. curriculum K-12 to be finalized
3. Life Groups
4. To build a strong staff praying cell/fellowship (GAPC or GAPF)
5. More focus on building Value & Skill Based Teaching while on curriculum implementing keeping the NEP 2020 in mind

B. Academic

- To help & train teachers to develop their Lesson Plan & Teaching online with learning outcomes as stated in the NEP 2020.
- Will try to include the aspect of more of research work among students and if possible study trips/field trips focussing on outdoor classroom

C. Non-Academic

- Learning to liaison with a company for School Management System (Digitalization) of School Records and Data Base

D. Infrastructure

Please refer to Bursar's report